



# TUDOR HALL

Tudor Hall is an independent boarding and day school of approximately 330 girls, of whom 75% are full boarders. The school is situated in parkland surroundings approximately one mile outside Banbury.

Tudor Hall is a successful school in many different ways – academically excellent from a broad intake with high levels of achievement in all areas of school life including art, music and sport. We are progressive and outward looking in our vision for the school. The size of the school allows us to give our girls an individual education and provide the best possible platform for the next phase of their lives. The school has been well resourced over recent years and departments generally have their own teaching space and, within reason, whatever resources they need for teaching the curriculum.

Entry into the school occurs at 11+, 13+ and 16+. The school is selective, but strengths beyond the classroom are valued and consequently there is a range of ability in each year group. The ethos of the school is to foster the strengths of the individual, both in and out of the classroom, as is evident by the excellent examination results – over the last three years (2018–20) the girls have achieved 77.5% A\*–B grades at A Level and 64.7% A\*–A / 9–7 grades at GCSE with 97.9% achieving A\*–C / 9–4.

Carrdus School is the Tudor Hall preparatory school. It is an independent co-ed day school for pupils aged 3 to 11 years old. Highly respected in the locality, it has a long record of academic success coupled with outstanding pastoral care. The School is situated just outside Banbury in a rural setting. It has approximately 110 pupils, single class entry and a staff of 30.

Both schools are committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure & Barring Service.

## **TUDOR HALL MUSIC DEPARTMENT**

Music at Tudor Hall takes place in a purpose built music building housing 13 practice rooms, music technology suite and classrooms. There is a performance lecture theatre at its centre for small concerts and recitals. The building was opened in 1986 by Sir Geraint Evans, and provides many possibilities for our music making to thrive at Tudor Hall. The facilities are open from 8.00am until 9.00pm at night in order for the girls to practise in their own time and during prep time. Music has proved to be very popular, and a large percentage of girls receive music lessons throughout the school.

Girls are given opportunity to take part in all the following music activities during lunchtime and breaks during the week –

Senior Choir  
Junior Choir  
Chamber Choir

Vocal Groups  
Orchestra  
String Group  
Flute Group  
Middle School Rock Band  
Senior Rock Band

As well as music groups we offer theory lessons and aural sessions to all girls and we encourage visiting staff to include all skills in their lessons.

We also offer music trips to concerts and musicals throughout the year as well as opportunities to join in all of our concerts. There is one main concert per term, many informal concerts and recitals alongside music in whole school events such as the Carol Service and the Confirmation Service.

#### MUSIC AT TUDOR HALL

Music is a very important subject, taught to GCSE and A-Level, (currently EdExcel) gaining very good results. We try to encourage the girls to perform at all levels and in all situations possible at a very busy boarding school. We offer scholarships on entry, and look to these girls to encourage and enhance the music making throughout the school during their time at Tudor hall.

#### EXAMINATIONS

All girls are offered the opportunity to do termly examinations with the Associated Board of the Royal Schools of Music, Trinity/Guildhall and London College of Music examinations are also offered.

#### LESSON TIMES:

Lessons are 35-minutes in length throughout the day from 9.00am to 6.30pm. The visiting staff are provided with a timetable. Music lessons are taught from Monday to Friday each week; although there is scope for Saturday lessons on some occasions if there is no other availability.

### **JOB DESCRIPTION** **Visiting Music Teacher (Cello)**

A part-time peripatetic teacher in the music department would be expected to work alongside other part-time peripatetic staff, and be responsible to the Director of Music.

#### **Personal Qualities Required:**

- To be a positive role model inspiring pupils to achieve the highest standards.
- To be a good team player
- To be a strong communicator
- To have good ICT skills
- To have good interpersonal skills
- To have a natural ability to get on with, support, understand and command the respect of girls aged 11-18.
- To have enthusiasm and interest in the education and welfare of young people.
- To be in sympathy with the Christian ethos of the school.
- To be an ambassador for Tudor Hall at all times.

#### **The specific duties for an Instrumental Teacher are as follows:**

- To demonstrate great enthusiasm for the instrument(s) that they teach, promoting it throughout the school.

- To demonstrate a good sound knowledge and understanding of the instrument(s) that they teach and to be able to pass on this knowledge to the pupil.
- To familiarise themselves with the working of the school and to be familiar with the Music Department handbook and all that is within it.
- To ensure that pupils are fully prepared for examinations (Associated Board, Trinity, LCM). The teacher must prepare pieces, aural, sight-reading and scales and ensure that the pupil has an accompanist if required.

**General:**

- To report termly to parents in writing, completing reports by the published deadlines.
- To support the school system of awarding 'Roses' and Headmistress's Commendations for appropriate work.
- To speak to parents when appropriate regarding any issues, queries etc. This should also be brought to the attention of the Director of Music.
- To attend meetings as required.
- To prepare and encourage pupils to participate in school concerts, outside events and festivals. (Any requests for external concerts should be made through the Director of Music).
- All teachers are expected to be involved in the extra-curricular music activities of the school and to prepare pupils to the highest standards by rehearsing frequently and thoroughly.
- To report any accidents, bad behaviour, signs of distress or Health and Safety issues to the Director of Music and recorded in the appropriate place.
- To promote music in the school and to ensure that all pupil/groups are motivated at all times.
- To accompany and support pupils playing in school/external concerts.
- To attend the peripatetic teachers parents' meetings as and when required.

## **Terms & Conditions as per Employment Contract**

**Post:** Peripatetic Music Teacher - Cello

**Hours:** Part-time

During school terms the employee shall work all school hours while the school is in session and at any other time (including during school holidays, at weekends and before and after the school's normal starting and finishing times) as may be necessary in the reasonable opinion of the Headmistress for the proper performance of his/her duties.

**Salary:** Subject to experience. Paid monthly in arrears not later than the last working day of the month. Reviewed annually on the 1<sup>st</sup> September each year.

**Probation Period:** One year

**Holidays:** The employee shall be entitled to take as holiday all school holidays in accordance with the published dates in the school calendar. Public and Bank Holidays occurring during school terms may well be working days.

**Pension:** Your service with the School is pensionable under the Teachers Pension Scheme, to which you and the School shall both make the appropriate contributions based on your pensionable salary.

**Retirement:** The post currently has no normal retirement age but the School reserves the right to set a retirement age at any time in accordance with the applicable law from time to time.

**Sick Pay:** The employee's benefits during periods of authorised absence through illness or injury are the same as teachers in the maintained sector.

**Notice:** During the first year of employment the employee's appointment may be terminated by either party giving the other eight weeks' notice in writing expiring at any time.

In the second and subsequent years of employment the employee's appointment be terminated by either party giving to the other not less than one full term's notice in writing.

**Benefits:** Free meals when available, 40% day fee pupil discount and 40% day fee pupil discount at Carrdus School (excluding Nursery places), pro-rata for part-time staff.

### **Application Process:**

A covering letter summarising your suitability for the post along with the completed application form should reach the Director of Music Mrs Lindsey Lea-James.

Please apply as soon as possible and not later than 13:00 Friday 14<sup>th</sup> June, 2024. Interviews will take place in the following week.

Applications to be sent to: Nicole Hamilton at Tudor Hall, Wykham Park, Banbury, Oxon OX16 9UR, [recruitment@tudorhallschool.com](mailto:recruitment@tudorhallschool.com).