



TUDOR HALL

Tudor Hall is an independent boarding and day school of approximately 300 girls, of whom 75% are full boarders. The school is situated in parkland surroundings approximately one mile outside Banbury.

Tudor Hall is a successful school in many different ways. We are a High Performance Learning (HPL) Pathway School; academically excellent from a broad intake with high levels of achievement in all areas of school life including art, drama, music and sport. We are progressive and outward looking in our vision for the school. The size of the school allows us to give our girls an individual education and provide the best possible platform for the next phase of their lives. The school has been well resourced over recent years and departments generally have their own teaching space and, within reason, whatever resources they need for teaching the curriculum.

Entry into the school typically occurs at 11+, 13+ and 16+. The school is selective, but strengths beyond the classroom are valued and consequently there is a range of ability in each year group. The ethos of the school is to foster the strengths of the individual, both in and out of the classroom. Outcomes for Tudor pupils are excellent. In 2024 30% of A level grades were A*/A and 70% A*-B. At GCSE, 54.1% of grades awarded 9-7 (A*-A) which is above the Independent School sector average.

SCHOOL COUNSELLOR JOB DESCRIPTION

The School Counsellor is a self-employed position working as part of a multi-disciplinary team that supports the physical, mental health and emotional wellbeing of the pupils. They will report directly to the Deputy Head (Pastoral). They will work closely with the medical team, Chaplain and staff with specific pastoral responsibility.

Responsibilities include:

The duties of the School Counsellor include (but are not limited to):

- To offer pupils individual counselling and support
- To work with a diverse range of issues including bereavement and loss, transition, eating disorders and self-harm, depression, anger management and erratic behaviour, abuse of any kind, anxiety and fears
- To provide consultation to staff
- To liaise with the pastoral management team
- To liaise with parents, where appropriate
- To network and liaise with personnel from other agencies with a view to easing referrals and accessing specialist consultants
- To keep suitable, secure case records
- To provide information on the counselling service and the role of the counsellor to pupils, staff and parents
- To report back on a regular basis on numbers using the service and give a general overview of the types of problems with which the users of the service are presenting
- To respond to crisis situations and provide immediate support to pupils, parents and staff in distress
- To contribute to the PSHE programme
- To contribute to the Peer Mentoring Scheme

- To develop strategies for promoting emotional resilience within the pupil body
- To review and evaluate the service provided

Essential Criteria:

- Relevant counselling qualification
- Excellent communication and interpersonal skills
- Clear empathy for and understanding of girls' development and needs

Desirable Criteria:

- Experienced in delivering individual counselling
- Experienced in an educational/institutional environment
- CBT Training

All staff share responsibility for safeguarding and promoting the welfare of the children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and enhanced disclosure through the Disclosure and Barring Service and adhere to the School's Safeguarding Policy.

Tudor Hall committed to providing a mutually respectful, safe and happy environment, where everyone can thrive and meet their full potential and where diversity is celebrated.

APPLICATION PROCESS:

Please send a covering letter addressed to the Headmistress Ms Julie Lodrick summarising your suitability for the post along with the completed application form.

Applications will be assessed in order of receipt and interviews may occur at any stage after applications are received. Please apply as soon as possible and not later than 13:00 on Tuesday 2nd September 2025.

Applications to be sent to: Nicole Hamilton at Tudor Hall, Wykham Park, Banbury, Oxfordshire, OX16 9UR, or by email to: nhamilton@tudorhallschool.com.